



“Client”

Children’s Pavilion Room

Party Package

PM Saturday/Sunday Program

Client time: 2:00pm to 5:00pm

Birthday Party Date: _____

Client’s Name: _____

Birthday Girl/Boy’s name: _____ **Age:** _____

Amount of Kids: _____ **Ages:** _____ **Recreation Leaders needed:** _____

Entertainment time: 3:00pm to 4:30pm

Party Plan

2:00pm to 2:30pm **Client Set-Up Time**

2:30pm to 3:00pm **Guests Arriving Time / Playground**

3:00pm to 3:20pm **Party Package Program (PPP) Starts**

- Ice breakers, fun games, comedy & music & movement games.

3:20pm to 3:55pm **Outdoor Games / “Water Feature”**

- Outdoor games (grass area) or indoor games (depends weather condition). Games: relays, races or parachute game.

3:55pm to 4:15pm **Snack Time & Calm Activities (one activity only)**

- Animal Balloons
- or Face Painting

4:15pm **Piñata Time (Playground Area)**

- We provide rope & stick. No blind-folds.
- We organize the children from the shortest to the tallest.

4:25pm **Cake Time**

- We organize the children around the cake table. Check with the client.

4:30pm **Surprise for the birthday child only and good bye.**

- Get the children together, call the birthday child, give her/him a surprise and say good bye to everyone.

4:30pm to 5:00pm **Client Clean-Up Time**

Client’s Signature _____

Date _____